

OKLAHOMA STATE UNIVERSITY INSTITUTE OF TECHNOLOGY
POLICY & PROCEDURES LETTER

**Guidelines for Concurrent Enrollment
of High School Students**

**2-014
ACADEMIC AFFAIRS
July 2009**

POLICY

- 1.01 Concurrent students must meet one of the following minimum high school performance requirements:

	<u>Option 1</u> Minimum ACT/SAT	<u>Option 2</u> Minimum GPA and Class Rank
High School Seniors	19/900	3.0
High School Juniors	21/980	3.5

- 1.02 Students must meet the following minimum ACT sub scores to be eligible to enroll in the corresponding curricular areas:

	Minimum ACT Score
English	19 or higher
Reading	19 or higher
Mathematics	19 or higher
Science Reasoning	19 or higher

An ACT subject score of 19 in Reading is required for enrollment in any subject area other than English, Mathematics and Science Reasoning. **Institutional secondary testing may not be used for placement.**

PROCEDURES

- 2.01 High school juniors and seniors must submit a completed OSU Institute of Technology “Concurrent Enrollment Form” to enroll. Concurrent high school seniors are eligible to participate through the spring semester of their senior year.
- 2.02 A high school student may enroll in a combined number of high school and college courses per semester not to exceed 19 semester credit hours. For purposes of calculating workload, one-half high school unit shall be equivalent to three semester credit hours of college work.
- 2.03 Concurrent students who are receiving instruction at home or from an unaccredited high school must be 17 years of age and meet the requirements for high school seniors above, or be 16 years of age and meet the requirements for high school juniors.

Approved: November 2004
Revised: July 2009